

Submission Guidelines

1. Originality and Authorship

- All submissions must be original, unpublished work and not under consideration elsewhere (except in the form of an abstract, published lecture, review, or thesis).
- A *Certificate of Originality* may be required for plagiarism checks.
- Authors must ensure that all work is original, fully referenced, and that all authors are represented accurately.
- All data and third-party materials must be properly acknowledged, including previously published work by the authors themselves.
- The submission must have the approval of all co-authors and the responsible authorities at the institute/organization where the work was carried out.

2. Author Details

- All authors must include their full name, institutional affiliation, and email address on the title page.
- ORCIDs should be included where available.

3. Manuscript Structure

Manuscripts should be organized in the following sequence:

1. **Title Page**
2. **Abstract** (150–200 words, covering purpose, methodology, findings, limitations, implications, and originality)
3. **Keywords** (4–6)
4. **Introduction**
5. **Objectives/Research Gaps**
6. **Review of Literature**
7. **Methodology**
8. **Results and Implications**
9. **Discussion**
10. **Concluding Remarks**
11. **References**

4. Formatting Requirements

- **Length:** 6,000–8,000 words
- **Font:** Times New Roman
- **Size:**
 - Title: 14 pt, Bold
 - Subheadings: 12 pt, Bold

- Content: 12 pt
- **Spacing:** 1.5 line spacing

5. Figures and Tables

- All figures and tables must be cited and discussed in the text.
- Each figure/table should:
 - Have a concise title (max. 15 words)
 - Be numbered sequentially (e.g., Figure 1, Table 1)
 - Include the source at the end

6. Referencing Style

- References should follow **APA (7th edition)** style.
- Only sources cited in the text should appear in the reference list.

7. Submission Format

- Manuscripts must be submitted in **Microsoft Word format (.doc or .docx)**.